

Mote Squash Club Committee – Meeting Minutes – 15th Oct'20

Present:

Tim Casey	Chair
Bob Korten	Treasurer
Alastair Hill	Club Secretary
Jason Goodayle	Club Captain
Claire Goodayle	Junior Coordinator
Neil Reading	Committee Member

Apologies:

Russell Mason	Social Secretary
Adam Friswell	Membership Secretary

SUMMARY:

This meeting was focussed on reviewing the restart, latest position of the financials and agreeing logistics for the AGM.

AGM will now take place on Friday 13th November at 7pm by Zoom call (details to be sent out at a later date). Members will be able to submit questions in advance.

1. Administration Update

The 25th Aug'20 minutes were approved by the Committee by e-mail and have been issued.

The Committee welcomed 2 new members. Adam Friswell has taken over as Membership Secretary and Neil Reading has also joined as a general member.

Court bookings have continued to be healthy with increases week on week – latest week had in excess of 80 bookings. The new 65min court booking slots have been up and running for a couple of weeks and appear to be running well. No reported issues with the use of the changing rooms or the showers, and the bar is now operational on a regular basis from Tuesday to Friday.

Next Committee Meeting – tbc

2. Treasurer's Report

Bank Balances: 15th October 2020

Current account: £35,840

Deposit account: £11,270

Total: £47,110

Cash position is still healthy. 3mth rent 'break' comes to an end this month. Increased court usage along with bar takings now starting to come through are meaning the overall cash position is slightly positive from the previous month, and neutral from the start of lockdown.

Subscriptions proposal for AGM agreed. To be circulated ahead of AGM

Action: Alastair

Major outgoings:

Rent continues to be the main outgoing but we have been successful in achieving a 50% reduction of rent from the Cricket Club for 6mths (approx. £3.5k). Discussions are ongoing with the Cricket Club to increase this off the back of them receiving a large rates rebate from the Council.

Action: To be followed up in Nov – Tim

There remains an ongoing issue with the British Gas electric bill as this is proving challenging to resolve. £5.5k is being accrued for this.

Action: Tim / Bob to resolve name on the account and to also confirm if any additional reductions due from shutdown for gas usage.

Major incomings:

Kent Squash invoice needs to be sent out for county coaching sessions

Action: Claire/Bob

Barclaycard machine costs are increasing due to increased usage due to cashless bar. Investigate possibility of changing this.

Action: Follow up with Harry – Bob

Work required to fix the leaks into the ladies changing rooms should be covered by the building insurance – this is the responsibility of the Cricket Club.

Action: Contact CC representative to get Insurance surveyor to come and assess – Tim

Action: Gain quote for works – Jason

3. Membership Secretary's Report

About 45% of members are back playing.

Membership renewals for the next year will be done via a new online system

Action: Adam to set-up

4. Juniors Report

The Club Coach, Steve Franks, resigned on 18th September. Claire Goodayle will coordinate the coaching session logistics with Josh Masters (current professional) acting as the lead coach for Monday, Thursday and Saturday sessions with back-up support from Ben Goodayle and Soli as appropriate.

Numbers of juniors has remained high despite the limitations of what can be provided due to the ongoing restrictions.

Half-term camp to be run on Wednesday 28th October.

5. Club Captain's Report

Nothing to report

6. Social Matters.

Nothing to report

7. Health & Safety & Maintenance.

The status of the high priority maintenance items is as follows:

Priority	Project	Owner
#1	Subsidence – undertake review to assess level of subsidence (if any). Need Insurance surveyor (CC Insurance)	Tim
#2	Ladies showers – water leak appears to have been resolved for now but wall outside needs repointing and cladding needs inspecting. Await outcome of #1	Jason
#3	Surrounding bar area – make good bar area	Russ
#4	Door Entry System – assessed Canterbury system. Estimate £1k for hardware and fitting (not including laptop required to run system).	On hold – Adam to review
#5	Office in Conservatory – only to be progressed once higher priority actions completed	
#6	Roof fans – plan in for April inspection	tbc
Completed in last month		
	Men's showers – repair blown tiles / paint ceiling / paint pipework / new basin area	

A quote has been received for replacing the old court heaters – this will be reviewed in a few months once the urgent remedial actions have been closed out.

Other Ongoing Maintenance Items:

Action:	Regenerate new court meter from spares of 3 old ones	Russ/Simon
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8. Any Other Business.

Action:	Cricket Club rep to be invited to first 20mins of next meeting for them to give updates on development etc	On hold
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Date for next meeting: Post AGM